

Dallas Meadows Community Association (DMCA) Board Meeting Minutes

Meeting Date	November 16, 2020	Meeting Time	6:00 pm – 7:30 pm
DMCA Board Attendees (minutes and updated financial report approval date):			
<input checked="" type="checkbox"/> Tom Bennett (11/30/2020)		<input checked="" type="checkbox"/> Don Scholl – (11/30/2020)	
<input checked="" type="checkbox"/> Caroline McAndrews (11/30/2020)		<input checked="" type="checkbox"/> Andrea Sokolowski (11/30/2020)	
<input checked="" type="checkbox"/> Gordon Mull (11/30/2020)			

#	Agenda Item	Decision/Discussion Conclusion	Action(s)
1	Meeting Minutes	<ul style="list-style-type: none"> • October meeting minutes were approved at the meeting. <ul style="list-style-type: none"> ○ Motion by McAndrews, second by Bennett, all approved 	None
2	Review Annual Meeting Package	<ul style="list-style-type: none"> • As part of the annual meeting package review the following actions were approved and included in the final package shared with lot owners on 11/19/2020 <ul style="list-style-type: none"> ○ End of October Financial Report, <ul style="list-style-type: none"> ▪ Motion by Mull, second by Bennett, all approved ○ 2021 Operating Budget with \$265 increase/lot <ul style="list-style-type: none"> ▪ Motion by Bennett, second by Mull, all approved ○ Reserve funding plan with \$1085 increase/lot <ul style="list-style-type: none"> ▪ Motion by McAndrews, second by Mull, all approved • Finalized candidate list for 2021 board of directors, which will be included in the meeting package. • Andrea confirmed the new water meter transmitters are able to be read from the street and is obtaining the contract information for installation. • Tom continues to work on the updated ARC guidelines, which will be reviewed at a future meeting 	None
3	End of Year Meeting	<ul style="list-style-type: none"> • Caroline will send out notice, prepare voter list and offer to lot owners a Zoom Dry-run 	Actions completed
4	Other Business	<ul style="list-style-type: none"> • DMCA insurance renewal is due in December. Caroline outreached to our insurance agent and B. Hackworth indicated the renewal bill is in the mail. 	None
8	Meeting Close	Next meeting is on Dec 14 th based on member availability.	None